



Conservation Coaches Network

How does the CCNET Listserve work?

This Listserve is sponsored by the Conservation Coaches Network, an organized and supported network of 400+ active coaches peers that spans six continents and 125 organizations.

For more information about CCNet contact: John Morrison (john.morrison@wwfus.org) and Cristina Lasch (clasch@tnc.org)

Updated: 14/01/2015

Presentation content:

Step 1: Sign up for mailing list

Step 2: Use the mailing list

Listserve Ground Rules

Step 3: Check out Listserve Content on
CCNet website

Step 4: Manage your Listserve account

Contact information

Step 1: Sign up for mailing list

Ask to sign up

- Send email to clasch@tnc.org or mbennett@tnc.org

Receive automated welcome message from list

☆ **NPOGroups List Manager** to me [show details](#) 20 Jan (4 days ago) [Reply to all](#) ▼

Welcome to list ccnet@npogroups.org
Your subscription email is felix.cybulla@gmail.com

Your password is initbd87ab03

-- List description: -----
A private discussion group for the Conservation Coaches Network (CCNET)

To get off this list, you can send any email from your subscribed address (given above) to:
ccnet-unsubscribe@npogroups.org

Everything about this list:
<http://npogroups.org/lists/info/ccnet>

← Reply → Forward

Welcome Message

Step 1: Sign up for mailing list

Copy the initial password sent with the welcome email to your dashboard and access <http://npogroups.org/lists/info/ccnet>

☆ **NPOGroups List Manager** to me [show details](#) 20 Jan (4 days ago) [Reply to all](#) ▼

Welcome to list ccnet@npogroups.org
Your subscription email is felix.cybulla@gmail.com

Your password is **initbd87ab03**

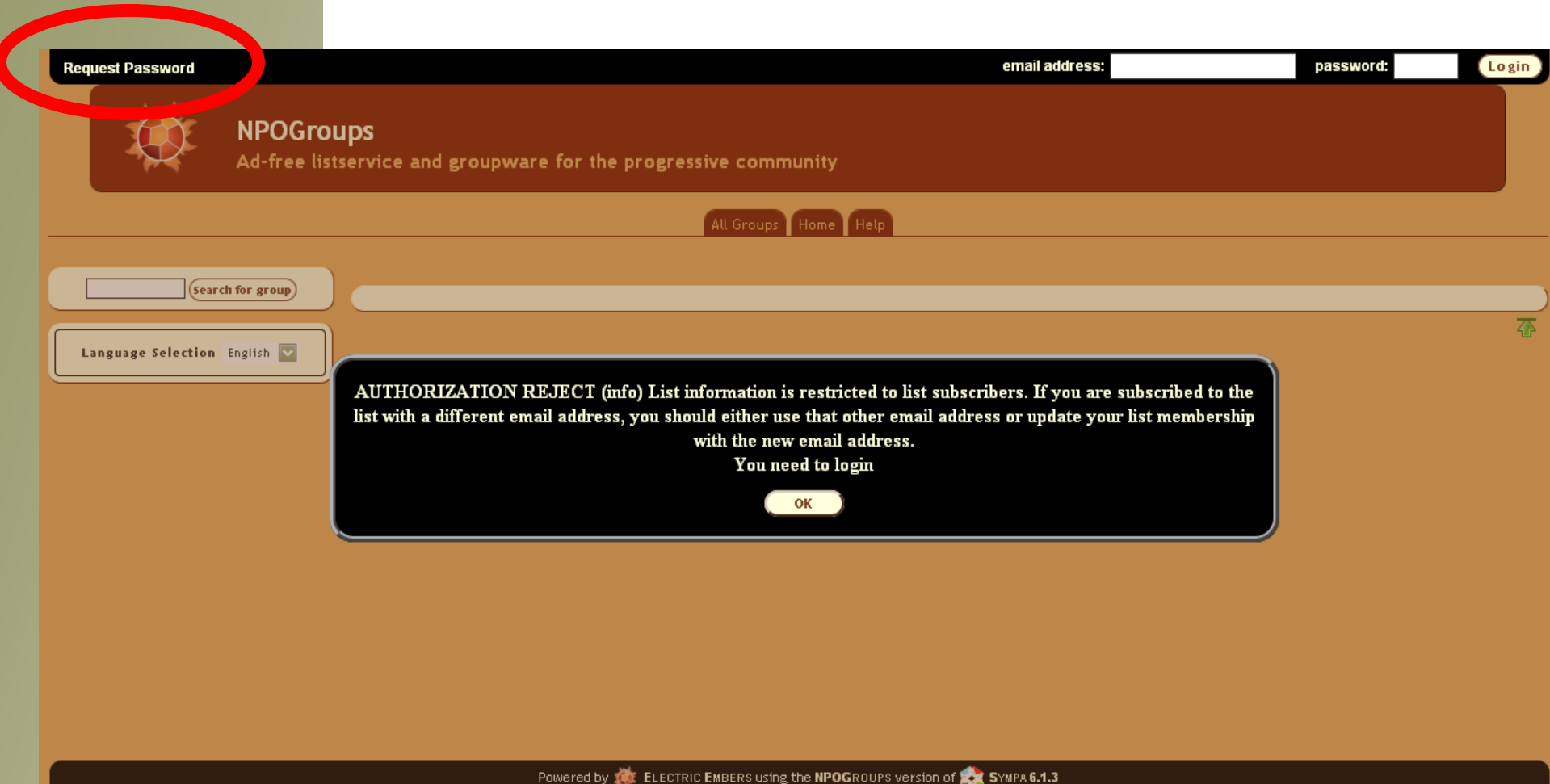
-- List description: -----
A private discussion group for the Conservation Coaches Network (CCNET)

To get off this list, you can send any email from your subscribed address (given above) to:
ccnet-unsubscribe@npogroups.org

Everything about this list:
<http://npogroups.org/lists/info/ccnet>

[Reply](#) [Forward](#)

Use the initial password in the welcome email to set your personal password, clicking in the upper left corner of <http://npogroups.org/lists/info/ccnet> (if an error message pops up, don't worry)



The screenshot shows the NPOGroups website interface. At the top left, a black button labeled "Request Password" is circled in red. To its right are input fields for "email address:" and "password:" with a "Login" button. Below this is a brown header with the NPOGroups logo and tagline "Ad-free listservice and groupware for the progressive community". Navigation buttons for "All Groups", "Home", and "Help" are visible. A search bar and a language selection dropdown (set to "English") are on the left. A large black error message box is centered, stating: "AUTHORIZATION REJECT (info) List information is restricted to list subscribers. If you are subscribed to the list with a different email address, you should either use that other email address or update your list membership with the new email address. You need to login". An "OK" button is at the bottom of the error box. The footer indicates the site is powered by "ELECTRIC EMBERS" using the "NPOGROUPS" version of "SYMPA 6.1.3".

Type in your new personal password and confirm.

Please enter a new password for your NPOGroups account.

New password:

New password again:

You are all set and ready to go!

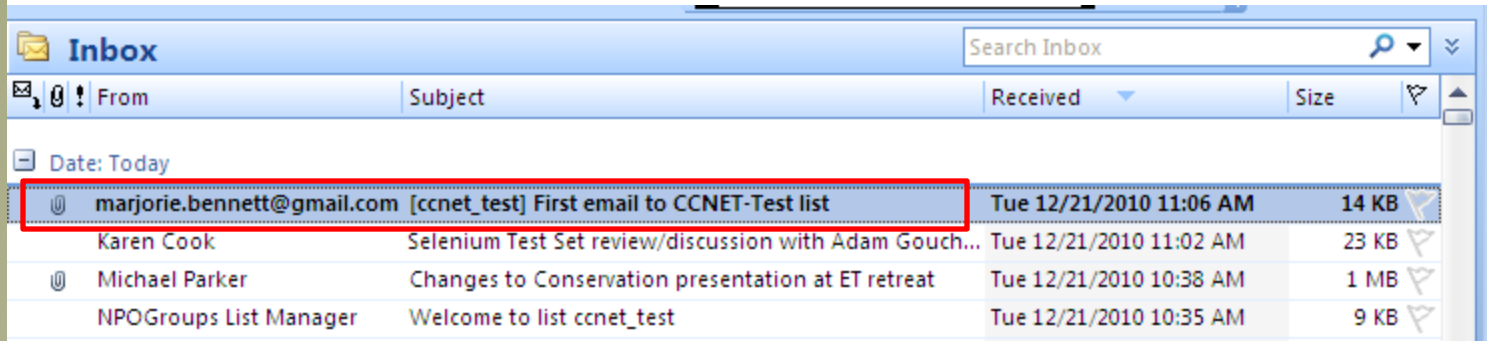
setpasswd: action completed

Step 2: Use the mailing list

For what?

- To interact with colleagues around the world on the use of the Open Standards for the Practice of Conservation, and topics related to the practice of conservation and sustainable management.
- To ask questions of your fellow coaches
- To inform the group of a resource or event of interest to them
- To answer questions from your fellow coaches
- To share aha! moments or blunders and things that didn't quite work when you were coaching a project

Read incoming messages



From	Subject	Received	Size
marjorie.bennett@gmail.com [ccnet_test]	First email to CCNET-Test list	Tue 12/21/2010 11:06 AM	14 KB
Karen Cook	Selenium Test Set review/discussion with Adam Gouch...	Tue 12/21/2010 11:02 AM	23 KB
Michael Parker	Changes to Conservation presentation at ET retreat	Tue 12/21/2010 10:38 AM	1 MB
NPOGroups List Manager	Welcome to list ccnet_test	Tue 12/21/2010 10:35 AM	9 KB

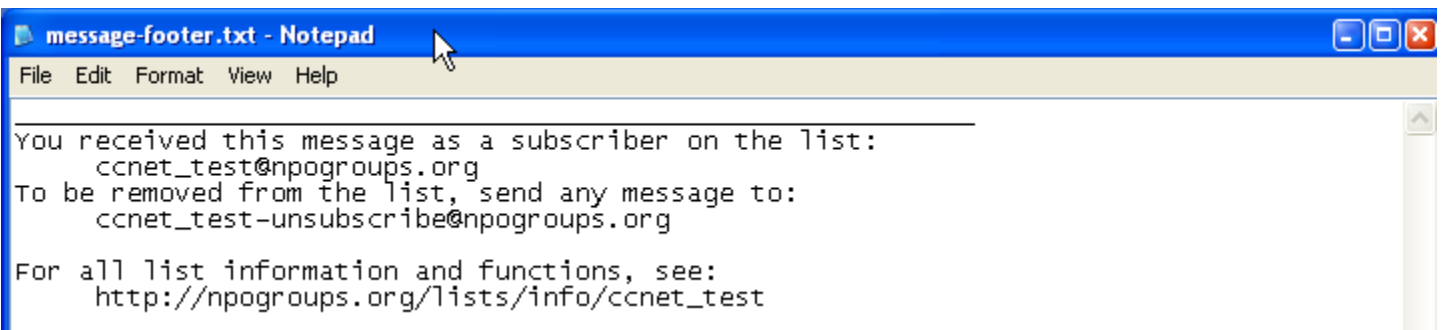
From: ccnet_test-request@npogroups.org on behalf of marjorie.bennett@gmail.com
To: ccnet_test@npogroups.org
Cc:
Subject: [ccnet_test] First email to CCNET-Test list

Sent: Tue 12/21/2010 11:06 AM

Message | message-footer.txt (584 B)

Hi - I'm testing how the list works. Did you get this email?

Thanks.



```
File Edit Format View Help

You received this message as a subscriber on the list:
  ccnet_test@npogroups.org
To be removed from the list, send any message to:
  ccnet_test-unsubscribe@npogroups.org

For all list information and functions, see:
  http://npogroups.org/lists/info/ccnet_test
```


Reply to group (Reply to all)

Use this when you think all subscribers might benefit from this communication.

Send

To... **marjorie.bennett@gmail.com; ccnet_test@npogroups.org**

Cc...

Bcc...

Subject: RE: [ccnet_test] First email to CCNET-Test list

Yes, I got the message – how about the rest of you?

Marjorie Bennett
Systems Strategy Manager, TIS
The Nature Conservancy
503.236.3392
mbennett@tnc.org

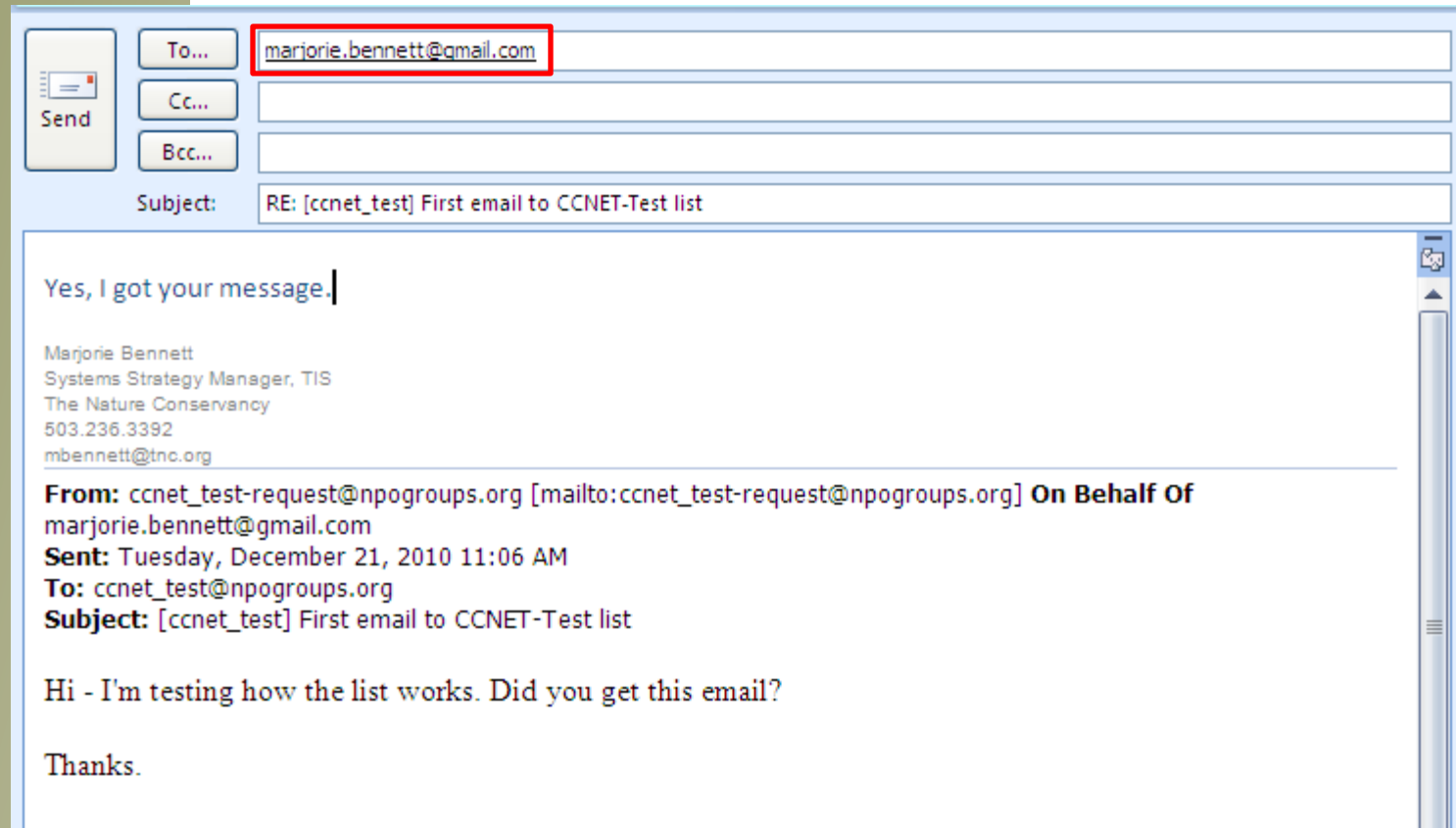
From: ccnet_test-request@npogroups.org [mailto:ccnet_test-request@npogroups.org] **On Behalf Of** marjorie.bennett@gmail.com
Sent: Tuesday, December 21, 2010 11:06 AM
To: ccnet_test@npogroups.org
Subject: [ccnet_test] First email to CCNET-Test list

Hi - I'm testing how the list works. Did you get this email?

Thanks.

Reply to sender (Reply)

Use this when it is a private follow-up with one of the subscribers.



Send

To... marjorie.bennett@gmail.com

Cc...

Bcc...

Subject: RE: [ccnet_test] First email to CCNET-Test list

Yes, I got your message.

Marjorie Bennett
Systems Strategy Manager, TIS
The Nature Conservancy
503.236.3392
mbennett@tnc.org

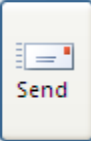
From: ccnet_test-request@npogroups.org [mailto:ccnet_test-request@npogroups.org] **On Behalf Of** marjorie.bennett@gmail.com
Sent: Tuesday, December 21, 2010 11:06 AM
To: ccnet_test@npogroups.org
Subject: [ccnet_test] First email to CCNET-Test list

Hi - I'm testing how the list works. Did you get this email?

Thanks.

Send a new message

This message has not been sent.

 **Send**

To...

Cc...

Bcc...

Subject:

Coaches,




I have a question for all of you – how can we build momentum and turn the coaches listserve into a vibrant community that coaches turn to when they need help or want to share their triumphs?

Please reply to the whole group>

Thanks,
Marjorie

Marjorie Bennett
Systems Strategy Manager, TIS
The Nature Conservancy
503.236.3392
mbennett@tnc.org

From: ccnet_test-request@npogroups.org on behalf of Marjorie Bennett [mbennett@tnc.org]
To: ccnet_test@npogroups.org
Cc:
Subject: [ccnet_test] Message with Attachment

 Message  Conservation Major Systems Business Plan MP.docx (934 KB)  message-footer.txt (584 B)

Testing ability to send attachments to the group

Marjorie Bennett
Systems Strategy Manager, TIS
The Nature Conservancy
503.236.3392
mbennett@tnc.org



Listserve Ground Rules

- We are all encouraged to state the communication purpose clearly in the “subject line” of our e-mails.
- The list is not moderated, that is, no one reviews the messages before they are sent.
- We expect everyone to act professionally, collegially, and to be “loving junk-yard dogs” (meaning constructive, loving critical criticism).
- If you see inappropriate behavior, it’s up to you to let the offender know (privately).
- If you need to escalate an issue, email clasch@tnc.org, off the list (privately).

Step 3: Check out Listserve Content on CCNet website

- Visit <http://www.ccnetglobal.com/user-forum/>
- You can view a 90 day archive of Listserve content, by thread (subject topic)
- You can download the full archive of Listserve content, by thread
- **Note:** people who reach the user forum on our CCNet website can only view content, they cannot post unless they are subscribed to the Listserve.

Step 4: Manage your Listserve account

On the <http://npogroups.org/> website you can:

- Change your settings (preferences)
- Access archived messages
- Post a document to share with other coaches
- View and add events to the group calendar

Initial Setup

[Request Password](#)

email address:

password:



NPOGroups

Ad-free listserv and groupware for the progressive community

[All Groups](#)

[Home](#)

[Help](#)

Search for group

Language Selection English

Directory of Groups

- [Criminal Justice](#)
- [Environment](#)
- [TESTING](#)
- [General](#)
- [Technology](#)
- [Grassroots Organizing](#)
- [Public Health](#)
- [Bioethics](#)
- [Housing](#)
- [The Arts](#)
- [Local](#)
 - [New York](#)
 - [SF Bay Area](#)
 - [Seattle](#)
- [Others](#)

[RSS news](#)


Please enter a new password for your NPOGroups account.

New password:

New password again:

Preferences page

marjorie.bennett@gmail.com **Your preferences** Logout

 **NPOGroups**
Ad-free listservice and groupware for the progressive community

All Groups Home Help

Search for group

MANAGE YOUR SUBSCRIPTIONS

ccnet
Discussion group for CCNET

ccnet_test
TESTING

Language Selection English ▾

setpasswd: action completed

User preferences **HELP**

Email: marjorie.bennett@gmail.com

Name:

Language: English ▾

Connection expiration period: session ▾

Changing your email address


You can update your email address for all your list memberships at once. Any list owner or list moderator email addresses will also be updated.

New email address:

Changing your password


New password:

Re-enter your new password:



Group Home page


marjorie.bennett@gmail.com [Subscriber] [Your preferences](#) [Logout](#)

 **NPOGroups**
Ad-free listservice and groupware for the progressive community

[All Groups](#) [Home](#) [Help](#)

[Search for group](#)

ccnet@npogroups.org
Discussion group for CCNET

A private discussion group for the Conservation Coaches Network (CCNET) 

Subscribers: 52
Owners: Jora Young, Marjorie Bennett
Moderators: *(same as owners)*
Contact owners

You are subscribed -- go to:
[Subscriber Options](#)
[Unsubscribe](#)

[Homepage](#)
[Archive](#)
[Post Message](#)
[Calendar](#)
[RSS](#)
[Shared documents](#)

Language Selection English

Subscriber Options

marjorie.bennett@gmail.com [Subscriber]

Your preferences

Logout



NPOGroups

Ad-free listservice and groupware for the progressive community

[All Groups](#) [Home](#) [Help](#)

[Search for group](#)

ccnet@npogroups.org

Discussion group for CCNET

Subscribers: 52

Owners: Jora Young, Marjorie Bennett

Moderators: (same as owners)

[Contact owners](#)

You are subscribed -- go to:

[subscriber Options](#)

[Unsubscribe](#)

[Homepage](#)

[Archive](#)

[Post Message](#)

[Calendar](#)

[RSS](#)

[Shared documents](#)

Language Selection [English](#)

Your list options

Name:

Member since 04 Jan 2011

Last update: 05 Jan 2011

Receiving mode: [standard \(direct reception\)](#) [Help](#)

Visibility: [concealed](#)

[Update](#)

- standard (direct reception)
- digest MIME format
- digest plain text format
- standard (direct reception)
- you do not receive your own posts

Setting your picture for this list

You can upload your picture below. It will be available in the list review page. The picture should use a standard format (gif, jpp, jpeg or png) and the file size should not exceed 100 Kb.

[Browse...](#) [Submit](#) [Delete](#)



Message Archives

marjorie.bennett@gmail.com [Subscriber]

Your preferences

Logout



NPOGroups

Ad-free listserv and groupware for the progressive community

[All Groups](#) [Home](#) [Help](#)

[Search for group](#)

ccnet@npogroups.org

Discussion group for CCNET

Subscribers: 52
Owners: Jora Young, Marjorie Bennett
Moderators: (same as owners)
[Contact owners](#)

You are subscribed -- go to:
[Subscriber Options](#)
[Unsubscribe](#)

[Homepage](#)
[Archive](#)
[Post Message](#)
[Calendar](#)
[RSS](#)
[Shared documents](#)

Language Selection English

Text archives [HELP](#)

2010 01 02 03 04 05 06 07 08 09 10 11 12

2010/11 2 mails

[Search](#)
[Advanced search](#)

Pages navigation :

[<<](#) [<](#) page # 1/1 [>](#) [>>](#)

[Chronological](#) [Thread](#)

- [\[ccnet\] Test, Abigail Webb, 11/14/2010](#)
- [\[ccnet\] Welcome to the CCNET Listserv, Marjorie Bennett, 11/19/2010](#)

Archive powered by [MHonArc 2.6.16](#).



Group Calendar

Subscribers: 2
(Bounce rate: 0%)
Owners: mbennett
Moderators: (same as owners)
Contact owners

You are subscribed -- go to:
Subscriber Options
Unsubscribe

Homepage
Manage Group
Moderate
» Message (0)
» Document (0)
» Subscriptions (0)
Archive
Post Message
Calendar
RSS
Shared documents

Language Selection English

TESTING

December 2010							February 2011								
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat		
(48)			01	02	03	04	(05)		01	02	03	04	05		
(49)	05	06	07	08	09	10	11	(06)	06	07	08	09	10	11	12
(50)	12	13	14	15	16	17	18	(07)	13	14	15	16	17	18	19
(51)	19	20	21	22	23	24	25	(08)	20	21	22	23	24	25	26
(52)	26	27	28	29	30	31		(09)	27	28					

January 2011

ccnet_test@npogroups.org

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						01
02 (Week 01)	03	04	05	06	07	08
09 (Week 02)	10	11	12	13	14	15
16 (Week 03)	17	18	19	20	21	22
23 (Week 04)	24	25	26 • 10am» Training session	27	28	29
30 (Week 05)	31					

[Printer Friendly]

Month: Jan 2011 Go Week: Jan 23 - Jan 29 Go Year: 2011 Go

Go to: My Calendar | Today | Prefs | Search | Import | Export | **Add New Entry** | Help

Adding a calendar item

Bennett
Moderators: (same as owners)
Contact owners

You are subscribed -- go to:
Subscriber Options
Unsubscribe

Homepage
Manage Group
Moderate
» Message (0)
» Document (0)
» Subscriptions (0)
Archive
Post Message
Calendar
RSS
Shared documents

Language Selection English ▼

Edit Entry [?]

[Details](#) [Repeat](#)

Brief Description:

Full Description:

Priority:

Date:

Send Reminder: Yes No days hours minutes before event

[Delete entry](#)

Month: **Week:** **Year:**

Go to: [My Calendar](#) | [Today](#) | [Prefs](#) | [Search](#) | [Import](#) | [Export](#) | [Add New Entry](#) | [Help](#)

WebCalendar v1.0.2 (06 Dec 2005)

Please note, that if you decide to add a calendar reminder, this reminder will be send to **ALL** subscribers!

Shared Documents – View mode

marjorie.bennett@gmail.com [Subscriber]

Your preferences

Logout



NPOGroups

Ad-free listservice and groupware for the progressive community

[All Groups](#) [Home](#) [Help](#)

[Search for group](#)

ccnet@npogroups.org

Discussion group for CCNET

Subscribers: 52
Owners: Jora Young, Marjorie Bennett
Moderators: (same as owners)
[Contact owners](#)

You are subscribed -- go to:
[Subscriber Options](#)
[Unsubscribe](#)

[Homepage](#)
[Archive](#)
[Post Message](#)
[Calendar](#)
[RSS](#)
[Shared documents](#)

Language Selection English

[View mode](#) [Edit mode](#)

Listing of root folder [HELP](#)

Document	Author	Size (Kb)	Last update
Rally 2010	jyoung@tnc.org		23 Apr 2010
Bookmark to nature.org	mbennett@tnc.org		04 Jan 2011
Program Notes from Rally planning team call_april_2010.pptx	jyoung@tnc.org	983.395	23 Apr 2010
Rally10_Session_Descriptions_final_oct_20_10 (3)_jmy.docx	jyoung@tnc.org	764.151	29 Oct 2010



Shared Documents – edit mode

Subscribers: 52
Owners: Jora Young, Marjorie Bennett
Moderators: (same as owners)
Contact owners





You are subscribed -- go to:
Subscriber Options
Unsubscribe

Homepage
Archive
Post Message
Calendar
RSS
Shared documents

Language Selection English ▾

[View mode](#) [Edit mode](#)

Listing of root folder [HELP](#)

Document	Author	Size (Kb)	Last update	Edit	Delete	Access	Properties
 Rally 2010	jyoung@tnc.org		23 Apr 2010		delete		properties
 Bookmark to nature.org	mbennett@tnc.org		04 Jan 2011				
 Program Notes from Rally planning team call_april_2010.pptx	jyoung@tnc.org	983.395	23 Apr 2010				
 Rally10_session_Descriptions_final_oct_20_cl (3)_jmy.docx	jyoung@tnc.org	764.151	29 Oct 2010				

Create a new folder inside root folder

Folder name [Create](#)

Create a new file

File name [Create](#)

Add a bookmark

title
URL [Add](#)

Upload a file inside folder SHARED

[Browse...](#) [Publish](#)

Unzip a file inside the folder SHARED

[Browse...](#) [Publish](#)

Group Home page en Español

ccnet - Discussion group for CCNET - info - Mozilla Firefox

File Edit View History Bookmarks Tools Help


http://npogroups.org/lists

NTEN Connect Blog | ... Slashdot: News for ne... FastCompany.com - ... Sustainable Developm... Version Control with S... Element 34 - Your Link... Journal home : Nature

Share Browser WebEx+

NPOGroups - requestpasswd CSD 19 Preparations Underway - Sust... Gmail - Inbox (1551) - marjorie.benne... ccnet - Discussion group for CCN... NPOGroups - requestpasswd

marjorie.bennett@gmail.com [Subscriber] Tus preferencias Desconexión

 **NPOGroups**
Ad-free listservice and groupware for the progressive community

Lista de listas Portada Ayuda

ccnet@npogroups.org
Discussion group for CCNET



A private discussion group for the Conservation Coaches Network (CCNET)

Suscriptores: 52
Dueños: Jora Young, Marjorie Bennett
Moderadores: (same as owners)
Contactar al dueño

You are subscribed -- go to:
Opciones de suscriptor/a
Darse de baja

Info
Archivos
Redactar
Calendar
RSS
Documentos compartidos

Seleccionar el idioma Español ▾

Powered by  ELECTRIC EMBERS using the NPOGROUPS version of  SYMPA 6.1.1

Done

Contact information

To join the listserve: clasch@tnc.org or
mbennett@tnc.org

Address to send a message:
ccnet@npogroups.org

CCNet website User Forum (to browse content):
<http://www.ccnetglobal.com/user-forum/>

Listserve website (to manage your account):
<http://npogroups.org>

Technical questions: mbennett@tnc.org

Usage questions or problems: clasch@tnc.org